



## **St Werburghs Community Centre**



### **Travel Plan Reviewed December 2015**

**Prepared by Lorraine Hart. Supported/reviewed by Goska Ong, Centre Director**

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## **1. Background**

St Werburghs Community Centre is based in East-Central Bristol, serving the local communities of Ashley, Easton and Lawrence Hill Wards.

The Centre is managed by the St Werburghs Community Association (SWCA), which aims to provide meeting spaces and facilities for individuals, community groups and voluntary organisations. The Association focuses on building mutually beneficial partnerships between groups and organisations in the community and to enable this other voluntary organisations are also based in the Centre.

The Association is a Registered Charity (No.1074495) and Company Limited by Guarantee.

This Travel Plan was prepared in 2009 to support the requirements of the planning process associated with the extension and refurbishment of the St Werburghs Community Centre and to demonstrate the commitment of SWCA to minimising its impact on the environment. It has been reviewed annually in December each year.

This development has come about through a long process of consultation with Centre users and will provide much needed improvements to basic facilities at the Centre and an increase in the total amount of space available for activities.

## **2. Roles and Responsibilities**

The Centre Director has been responsible for commissioning the survey and travel plan to support the extension and refurbishment of the Centre.

She reports to the St Werburghs Community Association Board who will take ultimate responsibility for the implementation of the Action Plan that forms part of the Travel Plan.

## **3. Travel Plan Objectives**

The objectives of the Travel Plan are to:

Ensure that SWCA have in place a strategy that will ensure that the impact of the Centres refurbishment and extension is minimised in terms of travel for Centre users and staff.

Ensure that there is no increase in the number of single occupant car journeys to the Centre by Centre Users and staff.

Ensure that there is an increase in the number of journeys to the Centre by staff and Centre users on foot, by bicycle and by public transport.

#### **4. Site Assessment**

##### Location

St Werburgh's Community Centre is located on Horley Road, just off the M32 (See Location Map below). The Centre is somewhat cut off from some parts of the City and direct transport services by its proximity to the motorway, despite a footbridge and a subway at the closest main junction.

The Centre consists of a large single storey building with associated car park. This has been transformed in 2009/2010 as the car park is the site of a new extension to the building and significant internal improvements have taken place to the main Victorian building. On completion the site has four pedestrian gates and one vehicular entrance and after its transformation the Centre will comprise halls, a kitchen and assorted meeting room/office spaces that can be used for community events including training and education as well as social events (see appended Proposed Site Plan). The building is fully wheel chair accessible.

Post refurbishment there is new provision of cycle racks and dedicated disabled parking for users of the Centre.

##### Activities

The Centre is run by a small team of 9 staff and volunteers most of whom are part time. Despite this the building has a full programme of activities from yoga and dance classes to social meetings of various nationalities groups and cookery classes for people with learning difficulties. We have recorded over 77,000 individual user visits in 2014-2015. (see appended Activities list).

The Centre is open for use from 9 am to 10 pm weekdays and from 9n am to 5 pm most weekends; it can also be booked for evening events at weekends.

Most staff are office/centre based (office hours are 9 am – 5 pm weekdays) and have a very limited need for travel on business except to the City Centre and in the immediate neighbourhood. As a result the Centre has no special employment policy related to travel and employee travel expenses are reimbursed based on the costs of public transport and the nationally agreed locally authority allowances for casual car use.

##### Transport Access

Currently the Centre is served by the following transport services:

*By Rail* – the closest station is Stapleton Road Railway which provides services hourly to Gloucester and Westbury and provides a local service (the Severn Beach Line) between Bristol Temple Meads and Avonmouth.

*By Bus* – No. 5 service run close by the Centre up Sevier Street/York Street/St James Street. The No 24, 48 and 49 services link the city centre with nearby Stapleton Road on the other side of M32..

*By Bicycle* – Cycling Route number 8 passes just south of the centre on the other side of the motorway, so access to the Centre from the route is available via the footbridge or by the Junction 3 underpass.

*By Car* – *Both* from the city centre and from outside Bristol the area as a whole is easily accessed via the M32 Junction 3. In Bristol links north to Montpelier/St Andrews, Horfield and Filton are accessible via Ashley Hill or Muller Road and links south are easily accessible through St Phillip's Causeway.

## 5. Travel Survey

Surveys of staff and users of the Centre have been conducted to look at current use of different modes of transport and to collect views on travel issues and ideas for improvements that would meet their needs.

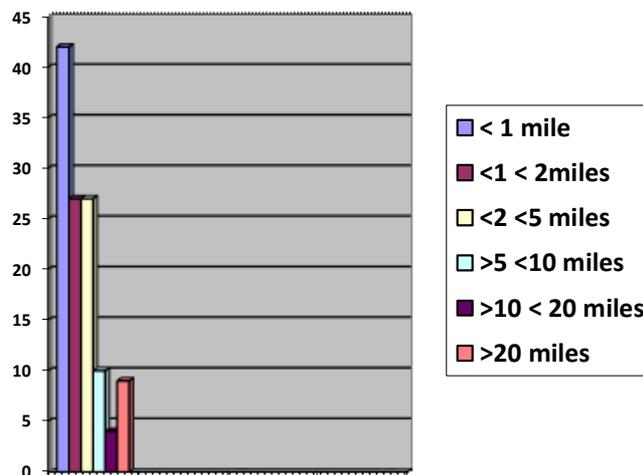
We conduct post code surveys every six months over a week long period (usually in October and March) when we ask everyone who enters the building to enter their post code so we know where people are coming from. We are in a process of adding their means of travel to the next survey scheduled for March 2016. The data below comes from a comprehensive survey done in 2009/2010 when the Travel Plan was developed. We will compare this to the new data collected next year.

All staff members at the Centre were also surveyed about their travel to work and travel needs whilst at work as well as their views about potential initiatives that could be included in the travel plan for the future.

The full summaries of these surveys are appended to the report.

### Survey Results - Users

A total of 119 completed forms were returned for analysis. This represents a sample of 8.5% of all Centre users<sup>1</sup>. The results of which are shown in the tables below:

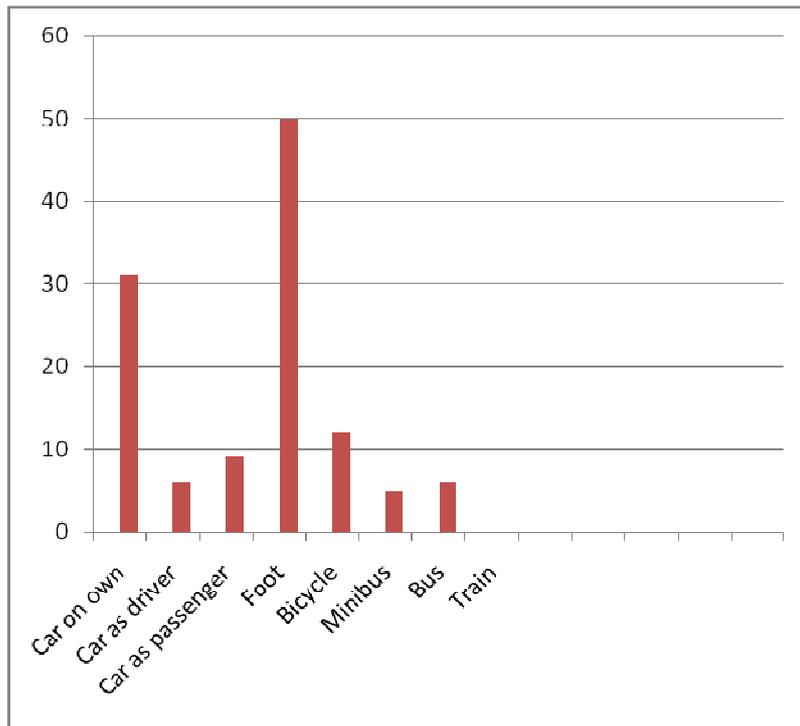


**Table 1**  
**Distance**  
**travelled to**  
**the Centre**

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<sup>1</sup> Based on SWCA figures for total user visits to the Centre annually of 12,000, a weekly average for the number of Centre users is 230. On this basis the survey represents a sample of 51% of Centre Users.

**Table 2 Centre Users Model of Travel**



As can be seen from these tables the Centre has a very local catchment area of users with the majority coming from within 5 miles and the majority coming using environmentally friendly modes of transport.

It is also notable that a majority of users in the survey sample used the Centre in the evening with peak hours of arrival at 7pm and departure between 9 and 10 pm.

However a significant number also came by car (45). More detailed analysis of the car users shows that most of these come from the longer distances and many (15 out of the 45 that came by car) shared their journey with others.

Centre users were also asked for their views on the level of difficulty of travel to the Centre using different modes of transport.

	Very easy	Quite easy	Quite difficult	Very difficult	Not possible
Walking	40	20	9	6	19
Bike	35	20	4	7	20
Bus	12	11	18	16	16
Train			13	9	39
Car share	11	8	17	13	17

Table 3 shows that views of users on the level of difficulty using buses and trains to visit the Centre reflect the local catchment area of users and the restricted levels of service. By contrast most users perceived walking and cycling to the centre as very easy/easy though some ruled it out completely for reasons shown in Table 4.

Reason for travelling by car	Number of responses
Distance	5
Time	4
Safety	4
Carrying Equipment	4
Health/Age	4
Timing of Buses	1
Come from work	1
Cost	2
Lazy	1

When asked to express a preference for improvements that would encourage the use of more environmentally friendly modes of transport the following were the most popular choices amongst users:

Improvement	Number of survey respondents
Secure Bike parking	38
Showers and changing rooms at the Centre	18
Better quality bus waiting facilities	30
Readily available and up to date bus and train timetables	21
A car share database to help find a partner to travel to the Centre with	28
Reserved car parking in a prime spot for car sharers	18

## Staff

10 survey questionnaires were completed by employees of both the centre and other organisations who are based at the Centre.

Like users of the Centre they come from a predominantly local catchment area with 5 coming from within one mile of the Centre.

However 6 travelled on a regular basis to the centre by car and parked on local streets. Half of the staff used their cars as a result of out of hours working (caretaking) and one as a result of a disability.

Like Centre users staff felt that walking and cycling to the centre presented less difficulty than public transport modes. In addition, secure parking for bicycles was again the most popular choice for changes that would encourage them to cycle. Car sharing was also identified as the most feasible mode for staff to use for necessary business travel.

## 6. Action Plan

Based on the results of the survey and the site assessment, to achieve the objectives of the plan it is proposed that action needs to be taken on several issues.

These are outlined in the action plan below and will be the subject to annual review.

<b>Objective : Increase travel awareness through provision of relevant and up to date information</b>			
<b>Action</b>	<b>How</b>	<b>When</b>	<b>Who</b>
Local pedestrian routes available through SWCA website and in printed form on request	The St Werburghs Neighbourhood Map and individual google maps will be created and linked to a How to get here page on the Community Centre web site. Printed pedestrian routes will be available at reception.	End July 2010	Goska Ong  Pedastrains routes are printed on request.
Local cycle routes available through SWCA website and in printed form on request	The St Werburghs Neighbourhood Map and individual google maps will be created and linked to a How to get here page on the SWCA	End July 2010	Goska Ong  As above

	website. Printed cycle routes will be available at reception.		
Bus and train service and timetable information available at centre	Up to date Bus and train service and timetable information from operators to be made available and/or displayed at centre reception	End March 2010	Goska Ong Available on request
Public Transport information through the SWCA website and in printed form on request	The Community Centre How to get here page will be reviewed to include reference to the objectives for the travel plan and a statement to encourage the use of the walking/cycling and public transport modes.	End July 2010	Goska Ong Available on request
All current and new trustees, staff and licensees at the Centre thereafter to receive an electronic copy of the Travel Plan and for it to be available for any visitors that wish to read it if requested	Given to all current staff and will form part of new staff, trustee, and tenant induction processes and information packs.	End March 2010	Goska Ong Available on request
<b>Objective: Increase use of walking and cycling travel options by centre users and staff</b>			
Research potential for car share database for regular centre users	Work with Bristol City Council to investigate similar schemes for multi purpose community centres with a view to introducing a scheme at St Werburghs	May – September 2010	Linda Bell Car Club
Discuss potential for improvements to M32 footbridge and subways	Work with Highway Authority stakeholders and Bristol City Council to improve community safety at these key access points for walking and cycling	May – September 2010	Linda Bell Joined NP
Develop proposal for evening “walking bus” route for	Research feasibility of optimum walking route for centre users in the evening	May– September 2010	Linda Bell

Centre users	with a view to developing a funding proposal for publishing a walking bus route and timetable		
Develop funding proposal and consider location of new lockers for cyclists and walkers to the Centre	Work with Project Team on current refurbishment to consider the options in the new building	End December 2010	Linda Bell  Installed, cover still needed
Review SWCA Travel Plan and carry out staff, and centre users survey September 2010	Review the Travel Plan of October 2009. Carry out new surveys and integrate into review.	December 2010	Linda Bell  Post code survey carried out six monthly

## 7. Monitoring and Evaluation

The Board of SWCA will monitor progress of the plan based on reports by the Centre Director annually.

An Annual review of the plan will take place as set out in the action plan which will include a new survey of users and staff to enable comparison with the baseline survey conducted as part of the production of this Travel Plan.

**Appendices**

Location Map

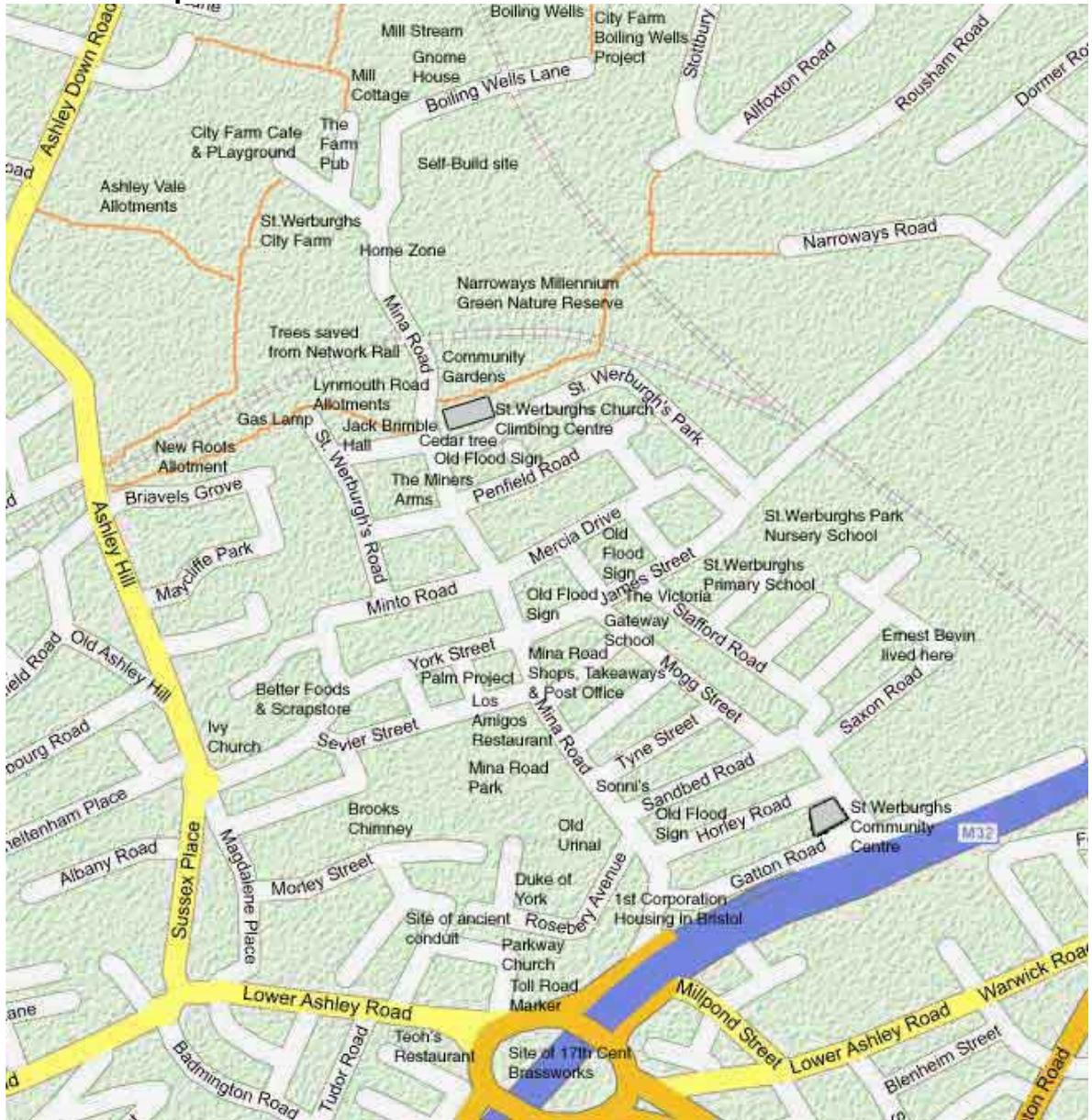
Proposed Site Plan

Activities List

Users Survey Summary

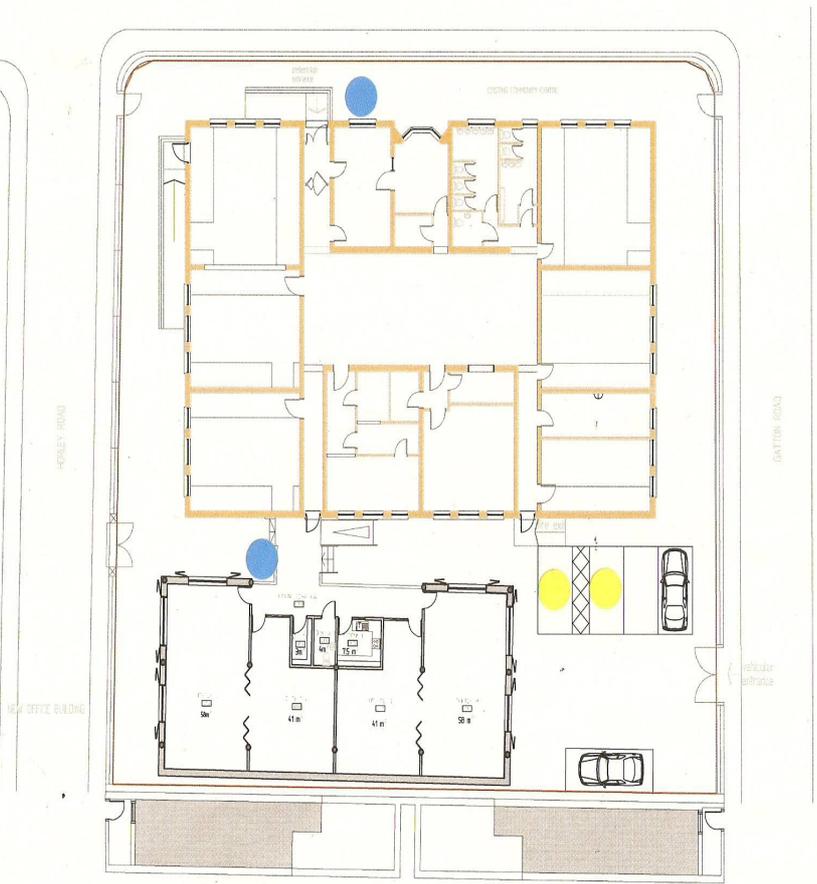
Staff Survey Summary

## Location Map



# Proposed Site Plan

- DISABLED PARKING
- CYCLE RACKS



**1 PROPOSED SITE PLAN**  
SCALE 1:2000AS

Do Not Scale. Use Figured Dimensions Only.	Revision	Date	Description	Checked By	Architects & Surveyors	<b>GOTCH SAUNDERS &amp; SURRIDGE</b>
Read With Drawing Note:	A	01/08/07	STEPS AND HAND RAILS ADDED	TFB	Eden Office Park, 73 Marcoe Road, New Green, Bristol, BS20 0DD (01275) 378250	
Drawings Checked by:	B	28/09/07	PROPOSED BUILDING MOVED IN LINE WITH EXISTING HOUSE	TFB	Project	New Office At St Werburghs Community Centre File No
All Dimensions & Levels To Be Checked On Site.	C	03/10/07	PROPOSED BUILDING MOVED HALF WAY BETWEEN 2 EXISTING	TFB	Description	Proposed Site Plan
© Gotch Saunders & Surridge.					Scale:AS 1:200	Date 14/06/07 Drawn By NLH Checked By TFB Draw No SK05 Rev C

## The St Werburghs Centre Current Timetable – September/October 2009

### **Mondays:**

11:00 – 13:00 Khaas meetings  
18:00 – 19:30 Inner Yoga Bristol – booking essential  
18:30 – 19:30 Astanga Yoga – beginners – no need to book  
18:30 – 20:00 Christ Embassy  
19:00 – 21:00 Silver Jewellery Course – booking essential  
19:15 – 21:15 Helen Joce (Junction 3 Chorus) – community vocal group  
19:45 – 21:15 Astanga Yoga – intermediate – no need to book  
19:45 – 21:00 Inner Yoga Bristol – booking essential

### **Tuesdays:**

18:30 – 20:00 Christ Embassy  
19:30 – 21:00 Narcotics Anonymous  
19:30 – 21:30 Bristol Palestine Solidarity Campaign (monthly meetings)  
20:00 – 21:30 Belly Dancing  
20:30 – 23:00 South Western Domino League (monthly meetings)

### **Wednesdays:**

10:30 – 15:00 Sewing class (Khaas)  
11:30 – 12:30 Overeaters Anonymous  
16:30 – 18:00 Silver Jewellery Course – booking essential  
17:45 – 19:15 Brownies (Term time only)  
18:00 – 20:00 Christ Embassy Bristol  
18:30 – 20:00 Essential Tai Chi  
19:00 – 21:00 Silver Jewellery Course – booking essential  
19:30 – 21:30 Red Notes (Socialist Choir)  
19:30 – 21:45 Salsa Workshop (New classes from 7<sup>th</sup> October)  
20:00 – 21:30 Improvers Iyengar Yoga with Tara Walsh – booking essential  
20:15 – 21:45 Astanga Yoga (until 30th of September)

### **Thursdays:**

13:00 – 17:00 Mind Your Music (monthly music workshops for people with mental health difficulties)  
19:00 – 20:00 AA Steps to Freedom  
19:15 – 20:15 Salsa Dance class  
20:30 – 22:00 Bristol Taiji

### **Fridays:**

13:00 – 14:00 Ahmadiyya Muslim Association UK  
18:30 – 22:00 Trance dance sessions (25 Sep, 23 Oct, 13 Nov & 11 Dec)  
19:00 – 22:00 Phoenix West Indian Cricket Club (monthly meetings)  
19:30 – 21:30 Essential Tai Chi

### **Saturdays:**

10:00 – 15:00 Bristol Church of God 7<sup>th</sup> Day – Alternate weeks  
12:00 – 15:00 Community Bike Project – no need to book.  
1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Saturdays at The St Werburghs Centre and 4<sup>th</sup> Saturday at Eastside Roots at Stapleton Road train station.  
19:30 – 21:00 Bristol West Indian Parents & Friends Association (monthly meetings)

### **Sundays:**

11:00 – 13:30 Agape for All Nations Ministries (Church)  
17:00 – 21:00 South Western Domino League meetings

**We have 8 open access computers available for public use with free internet access in the lobby**

### **LOOK OUT FOR:**

Saturday 26<sup>th</sup> and Sunday 27<sup>th</sup> September St Werburghs Arts Trail  
Lucy's café open at the Centre 11 am to 5 pm ☺  
Saturday 26<sup>th</sup> September Bristol West Indian Parents & Friends Association Event 7 pm  
Saturday 17<sup>th</sup> October Parkway Parent and Child Project Fundraiser 7.30 pm  
Saturday 24<sup>th</sup> October Fundraising gig for Alphonse Daudet Touna 8 pm  
Friday 30<sup>th</sup> October 2009 Mind Your Music CD Launch 8 pm

**Rooms are available for hire; please contact us for prices and availability.  
Tel. 0117 955 1351 e-mail: [office@stwerburghs.org.uk](mailto:office@stwerburghs.org.uk)**

## St Werburghs Centre: User travel survey

### 1. What is your home postcode?

BS2	16	BS16	5	No Response	26
BS3	6	BS20	2		
BS4	4	BS25	1		
BS5	17	BS28	1		
BS6	10	BS30	2		
BS7	4	BS34	2		
BS8	4	BS37	1		
BS9	1	BS39	1		
BS10	5	BS71	2		
BS11	1				
BS14	1	BA3	1		
BS15	5	BA6	1		

### 2. How far did you travel today to come to the Centre (please tick the distance that applies to you)?

Up to 1 mile	42
Over 1 mile and up to 2 miles	27
Over 2 miles and up to 5 miles	27
Over 5 miles and up to 10 miles	10
Over 10 miles and up to 20 miles	4
Over 20 miles	9

### 3. When did you arrive at the Centre today (please tick)?

0800-0829	2
0830-0859	2
0900-0929	4
0930-1000	9
1000-1030	1
1100-1130	5
1130-1200	3
1200-1230	0
1230-1300	13
1300-1330	2
1330-1400	2
1400-1430	2
1430-1500	1
1500-1530	6

1530-1600	0
1600-1630	2
1630-1700	0
1700-1730	5
1730-1800	5
1800-1830	0
1830-1900	16
1900-1930	29
1930-2000	0
2000-2030	8
2030-2100	0
TOTAL	119

4. When will you leave the Centre today?

0800-0829	
0830-0859	
0900-0929	
0930-1000	1
1000-1030	
1100-1130	1
1130-1200	
1200-1230	
1230-1300	6
1300-1330	5
1330-1400	1
1400-1430	5
1430-1500	
1500-1530	1
1530-1600	
1600-1630	14
1630-1700	6
1700-1730	3
1730-1800	4
1800-1830	6
1830-1900	
1900-1930	
1930-2000	6
2000-2030	18
2030-2100	
2100-2200	42

5. Do you have any mobility difficulty which affects your transport choice to come to the Centre (please circle the answer)?

Yes - 4 No - 80 No response - 35

6. How did you travel to the Centre today? If your journey used more than one mode of transport, please tick for just the main part of the journey.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Car, as driver, on your own	4	5	9	7	6		
Car, as driver, with other(s)		3	2	1			
Car, as passenger		3	3	3			
Foot	10	9	15	8	5		3
Bicycle	2	2	2	3	3		
Minibus							5
Bus		2	1	2			1
Train							
Other please specify							

7. How do you travel to the centre if your normal form of transport is not available (please tick)?

Car, as driver, on your own	20
Car, as driver, with other(s)	7
Car, as passenger	6
Foot	41
Bicycle	20
Minibus	1
Bus	12
Motorbike	
Train	2
No response	10

8. If you drive to the Centre on your own, would you be willing to try more environmentally-friendly options such as walking cycling public transport or car sharing some of the time (please circle your answer)?

Yes - 37 No -25 No response-57

9. Are there any particular barriers which make it difficult for you to use these more environmentally-friendly options? If so, what are they (please write below)?



12. Which of the following changes would most encourage you to use public transport to or from the Centre? **Please tick no more than three.**

Better quality bus waiting facilities	30
Reduced-cost staff pass on public transport	19
Bus or train service	14
Readily available up-to-date easy-to-use bus and train timetables	21
Existing public transport services re-timed to better fit your work hours – if so, please specify	8 (6 suggested later running)
Additional bus route – Suggested routes were St Werburghs to Staple Hill, Ashley Hill, Bedminster and Portishead)	11
Other	Cheaper fares (5) Better connections across city (2) More frequent no 25 (3)

13. Which of the following changes would most encourage you to car share to and from the Centre?

**Please tick no more than three.**

A car share database to help you find a partner to travel to the Centre with	28
Free taxi home if let down by the car driver	15
Reserved car parking in a prime spot for car sharers	18
Other – please specify	

14. If you drive to the Centre, where do you usually park (please tick that which applies to you)?

Free parking in nearby street	42
Paid parking in nearby street	
Paid parking in commercial car park	

### St Werburghs Staff Travel Survey

**How far do you travel to work?**

Up to 1 mile	5
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Over 1 and up to 2 miles	
Over 2 and up to 5 miles	4
Over 5 and up to 10 miles	1
Over 10 and up to 20 miles	
Over 20 miles	

**When do you normally arrive at work?**

0630	1
0800-0829	1
0830-0859	
0900-0929	3
0930-1000	3
5PM	2

**When do you normally leave work?**

1030	1
1600-1629	2
1630-1659	1
1700-1729	5
1730-1800	
10pm	2

Is your work

Part time                    9  
 Full time                    1  
 How many days                    3 days x3

**Do you have a mobility problem that affects your transport choice?**

No 9 Yes 1

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Car, as driver, on your own	6	5	5	5	4	2	1
Car, as driver, with other(s)				1			
Car, as passenger							
Foot	2	4	2		1		
Bicycle	1		1				

Minibus							
Bus							
Train							
Other please specify							

How do you travel if your normal mode is not available?

Car, as driver, on your own	1
Car, as driver, with other(s)	
Car, as passenger	1
Foot	5
Bicycle	
Minibus	
Bus	3
Train	
Other please specify	

**If you drive to on your own would you be willing to try more environmentally friendly options such as walking, cycling public transport or car sharing some of the time?**

N/A already walk/bus x 3

Yes x5

No x1

**Are there any barriers to you using more environmentally friendly options such as walking, cycling public transport or car sharing some of the time?**

No x 5

yes x1 physical disability

Cost and inconvenient buses x2

Working hours

**If you are travelling directly between your home /work and the Centre, how easy or difficult do you think it is to travel by the following means (please tick)?**

	Very easy	Quite easy	Quite difficult	Very difficult	Not possible
Walking	6	1	1	1	1
Bike	3		2	2	2
Bus	2		4	2	
Train				1	6
Car share		1	2	2	2

**Which of the following changes would most encourage you to walk or cycle to the Centre?**

**Please tick no more than three.**

A small incentive each time you did not drive	2
Drying rooms and lockers at the Centre	
Showers and changing rooms	1
Secure bike parking	3
A course to practise cycling and gain confidence in a safe environment	1
Another cyclist to show you a good cycling route to work	
Another person who would walk with you to the Centre	1
Construction of dedicated cycle tracks – if so, please specify location	1
Creation of new site entrance to make your route more convenient – if so, please specify location	
Other – please specify	Not applicable walk already Flat safe pedestrian route

**Which of the following changes would most encourage you to use public transport to or from the Centre? Please tick no more than three.**

A small incentive each time you did not drive	2
Better quality bus waiting facilities	4
Reduced-cost staff pass on public transport	5
Bus or train service	1
Readily available up-to-date easy-to-use bus and train timetables	
Existing public transport services re-timed to better fit your work hours – if so, please specify	No 5 or 25, 49
Additional bus route –	From Redland to St Werburghs From Knowle to Easton
Other	

**Which of the following changes would most encourage you to car share to and from the Centre? Please tick no more than three.**

A car share database to help you find a	5
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partner to travel to the Centre with	
Free taxi home if let down by the car driver	4
Reserved car parking in a prime spot for car sharers	2
Other – please specify	N/A x1

**Do you sometimes spend a normal working day working from home instead of in the office?**

Yes 2 No 7

**How Often?** “Occasionally” x2

**Would you be interested in exploring the option of working from home/ working from home more often?**

Yes 4

No 3

No response 1

**If you drive to work where do you normally park?**

Worksite

Free parking nearby street x7

Paid parking nearby street

Paid parking in commercial car park

N/A 2

**How many trips have you made for business purposes in the last month?**

N/A x3

1 x2

4 x1

None x2

**What were the last three destinations that you travelled to for business purposes?**

N/A

1 x Clifton Down

Clifton Bristol

St Pauls Bristol

1 x London

Staples off M32

Costco Avonmouth

Cartridge right Gloucester Rd

City Centre

Knowle

Bishopston

**How did you travel on these trips?**

N/A

Walked

Train

Car as driver alone x3

**If you drove or flew to any of these destinations would any of the following been feasible?**

Car share	3
Tel/video conference	
Train	
Bike	
Walk	
Bus	
Motorbike	
N/A	1

**Is there anything that would make it easier for you to use these options for business travel?**

N/A x1

**If you drive a car for business trips, is it**

Car from pool/fleet?	
Company car that is allocated to you?	
Your own car	4
N/A	1