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St Werburghs Community Association is looking for a

# Temporary Event Manager

13 weeks, starting 20th June 2022 finishing 16th September 2022

**Hours:** Average 10 per week - flexibility is essential in the lead up to the event.

 **Salary:** £14.67 per hour.

We have an exciting opportunity for an enthusiastic and well organised person to join St Werburghs Community Centre's team as Event Manager to manage our annual community event – Picnic in the Park.

The successful candidate will have creative ideas to develop and promote this community-led event, ensure it runs smoothly and is of benefit to the community, whilst ensuring all licensing requirements are met.

SWCC team has over 10 years of event management experience and will offer guidance and support, as necessary. We are a friendly team working in the heart of Bristol. You will have an opportunity to meet a lot of people, have fun and learn on the job.

**Application Deadline: Monday 13th June 2022, 12 midnight**

**Interviews to be held: Wednesday 15th June 2022**

**To start: 20th June 2022**

To apply the Application Pack is available to download from our website: [www.stwerburghs.org.uk](http://www.stwerburghs.org.uk)

or e-mail Alison Saunders, Finance & HR Manager

to request a pack: alison@stwerburghs.org.uk

**PLEASE NOTE – WE DO NOT ACCEPT CV’S**

St Werburghs Centre, Horley Road, St Werburghs, Bristol, BS2 9TJ. Tel: 0117 955 1351

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